

**JOINT BOARD MEETING
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS,
FEBRUARY 19, 2003**

PRESENT: Crystal Berg, Jennifer Borup, Peter Fabian, Lynn Gauger, Colleen James, George Kamps, Susan Kell, Douglas Knight, Anne Marie Rathburn, and Linda Schwallie

EXCUSED: LaMarr Franklin, Susan Putra, Colleen James

STAFF PRESENT: Mary Forseth, Bureau Director; John Schweitzer, Legal Counsel; and Gina York, Program Assistant

GUESTS: Marc Herstand, NASW; Vince Ritacca, DHFS/DSL/BSAS; Keith Lang, DHFS/DSL/BSAS; Arlie Albrecht, WAMFT; Ann Marie Harr, WAMFT, Mark Hale, DHFS/BQA; Susan Endres, BSAS

CALL TO ORDER

Linda Schwallie called the meeting to order at 1:21p.m. A quorum of was present.

APPROVAL OF AGENDA

Additions to the Agenda:

- After Discussion of Act 80 and AODA: Add Task force Report
- Item G: Change to Correspondence: Senator Carol Roessler

MOTION: Lynn Gauger moved, seconded by George Kamps, to approve the agenda as amended. Motion carried.

ELECTION OF OFFICERS

The Section held elections for officers.

MOTION: Douglas Knight moved, seconded by George Kamps, to nominate Jennifer Borup as Chair. Motion carried unanimously.

MOTION: Douglas Knight moved, seconded by Peter Fabian, to close nominations for Chair. Motion carried unanimously.

MOTION: Lynn Gauger moved, seconded by Peter Fabian, to nominate LaMarr Franklin as Vice Chair. Motion carried unanimously.

MOTION: Anne Marie Rathburn moved, seconded by Jennifer Borup, to nominate Linda Schwallie as Secretary. Motion carried unanimously.

The election results are as follows:

ELECTION RESULTS	
Board Chair	Jennifer Borup
Board Vice Chair	LaMarr Franklin
Board Secretary	Linda Schwallie

APPROVAL OF MINUTES OF DECEMBER 3, 2002

Amendments to the Minutes:

- Page 2, Under Heading Discussion of Act 80 and AODA Counseling: Correct last name Long to Lang.
- Page 3, third bulleted item: change addition to addiction.
- Page 3, last sentence in first paragraph: delete the last two sentences and add this sentence instead: A discussion ensued regarding the taskforce.

MOTION: Douglas Knight moved, seconded by Linda Schwallie, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Mary Forseth informed the Section of new appointments to the Department. New appointees Secretary Donsia Strong-Hill, Deputy Secretary Mary Schlaefer, Division Administrator of Credentialing Cathy Pond, Division of Management Services Christine Selin, Division Administrator Board Services Patricia Hoeft, and Executive Assistant Christopher Klein. All who were available introduced themselves to the Joint Board.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the Administrative Rules report with the Board. The Board took the following action.

MOTION: Douglas Knight moved, seconded by Linda Schwallie, to withdraw the Scope Statement regarding arrest and conviction records, item #46, from and the Administrative Rules Report. Motion carried unanimously.

DISCUSSION OF TEMPORARY PERMITS

The Board postponed this to the next Joint Board meeting.

DISCUSSION REGARDING KEEPING ADEQUATE RECORDS

The Board discussed at length the issue of keeping adequate records. The Board will continue to look at outpatient clinics and setting standards for recording keeping. The Board recommended the development of a sub-committee for record keeping to work on the clarifying definitions surrounding this issue

MOTION: Douglas Knight moved, seconded by Lynn Gauger, for the full Board to draft a Scope Statement, regarding the definition of adequate record keeping. Motion carried unanimously.

CORRESPONDENCE SENATOR CAROL ROESSLER

The Board discussed the letter received by Linda Schwallie from Senator Roessler regarding the composition of the task force. The Board discussed the charge of the task force. The Board expressed that this task force was established at Rep. Underheim's request for the Board, DRL and DHFS to collaboratively work together to resolve AODA Issues. The focus was to clarify issues, and strive toward reaching common ground on this issue, and work at developing clarifying language surrounding AODA. Once common language has been arrived at then additional conversations to engage other end users will take place. The Board directed the Chair to make contact with Senator Roessler.

CORRESPONDENCE REGARDING NASW

The Board discussed the second proposal in a letter from Marc Herstand of NASW. The Joint Board would like to look at the fiscal impact regarding outpatient clinics and eliminating duplication. The Joint Board would like to invite the coalition to the May 21, 2003 meeting to provide board members with the history and to clarify any issues surrounding this issue. The Joint Board would like to have an hour and a half of time set on the agenda for this topic. Jennifer Borup will contact DHFS, WAOPMHC, and WAMHC individuals extending this invitation.

DISCUSSION OF ACT 80 AND AODA COUNSELING

The Joint Board discussed at length the AODA issues and the impact of Act 80. It was decided that a task force would be formed to deal with this major task. Once the task force has met and specific issues identified the Joint Board will address at future meetings.

DISCUSSION OF DIFFERENT CUT SCORES FOR EXAMINATIONS

Gail Pizarro provided the Joint Board with concerns relating to different cut scores for each Section's exams. The Joint Board requested that Ms. Pizarro come to the next Joint Board meeting and provide examination data regarding cut scores and the pass/fail rates.

REPORT REGARDING TASK FORCE APPOINTED AT DECEMBER MEETING INCLUDING EXAM BOARD AND DHFS REPRESENTATIVES TO COLLABORATIVELY ADDRESS AODA ISSUES

Currently there has not been a meeting of the task force. The taskforce was at Rep. Underheim's request for the Board, DRL and DHFS to collaboratively work together to resolve AODA issues, arrive at some common ground, and to develop clarifying language surrounding AODA. The Joint Board recognizes that both the DHFS and DRL are currently in transition phases. The Joint Board recommends waiting until these transitions are more complete and new contacts have been identified.

The Joint Board suggests that all task force correspondence for both the DRL and DHFS be shared. Jennifer Borup and Linda Schwallie will work on this communication issue.

REPORT FROM JOHN SCHWEITZER REGARDING NORTH CENTRAL CHAPTER OF EAP COORDINATORS MEETING ON JANUARY 28, 2003 REGARDING ACT 80

John Schweitzer, Legal Counsel attended the North Central Chapter of EAP Coordinator's on January 28, 2003. He shared with the Joint Board topic areas addressed at the session. Most questions were very basic, such as billing questions, number of hours of supervision, and a discussion of how Act 80 affects EAP Coordinators.

REPORT OF RULES COMMITTEE

The Rules Committee did not meet due to lack of quorum. The Joint Board requested that each Section should have representation and Sections need to identify who will attend the Joint Rules Committee meetings in the future.

John Schweitzer, Legal Counsel reviewed the Draft 3 regarding specific requirements for Professional Counselors to Practice of Psychotherapy. The Joint Board also discussed that EAP Coordinators are not necessarily providers and are not qualified to provide psychotherapy. This language will be reviewed again at the next Joint Rules Committee meeting.

A motion was made by the Joint Board regarding the withdrawal of the Scope Statement relating to arrest and convictions records, item #46, from the Administrative Rules Report.

The issue of the practice of E-Therapy was discussed and it was decided that this issue should be addressed and took the following action.

MOTION: Peter Fabian moved, seconded by Douglas Knight, to draft rules regarding E-Therapy and to be worked on in a joint effort with the Joint Board.
Motion carried unanimously.

REPORT OF MARRIAGE AND FAMILY THERAPISTS SECTION

Linda Schwallie reported that the Marriage and Family Therapist Section held a meeting on February 19, 2003 and is continuing discussion after the Joint Board meeting today. Several topics for discussion are Act 80 and AODA issues, application review, EAP Coordinator's meeting, letter received from Senator Carol Roessler and the role and members of the AODA taskforce, and the concerns regarding the practice of E-Therapy.

REPORT OF PROFESSIONAL COUNSELORS SECTION

Susan Kell reported that the Professional Counselor Section elected officers. The new Chair is Susan Putra, Vice Chair is LaMarr Franklin, and the Secretary is Susan Kell. The Section is working on issues and rules related to the practice of psychotherapy, definitions of counseling, continuing education credits, psychometric testing, and licensure concerns.

REPORT OF SOCIAL WORKERS SECTION

George Kamps reported that the Social Worker Section reviewed application forms and are identifying the essentials for specific applications and the development of a checklist to address clinical experience and course work. The Sections is working at identifying and clarifying the definition of clinical and recommending changes to related rules. The Section held elections for officers. The Chair is George Kamps, Vice Chair is Jennifer Borup and the Secretary is Crystal Berg.

REVIEW OF INQUIRES RECEIVED BY LEGAL COUNSEL

Noted.

VISITOR COMMENTS

Mark Hale, State Director for EAP provided information to the Joint Board and a discussion ensued regarding the role of the EAP Counselor as a case manager and maker of referrals. The majority of EAP Coordinators are licensed and fill more professional roles. Their 5-8 sessions standard and clinical record keeping verses agency record needs clarification.

OTHER BOARD BUSINESS

George Kamps will do an article for the Regulatory Digest regarding liability insurance.

Sue Kell shared that the Professional Counselor's Section had a question regarding current psychometric testing and why are we more restrictive than the APA?

There was a request to coordinate a meeting between the Psychology Board and members of the Joint Board to discuss the practice of psychotherapy. The Joint Board identified individuals to represent the Joint Board and then invite two Psychology Board members to attend.

ADJOURNMENT

MOTION: George Kamps moved, seconded by Lynn Gauger, to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 3:40 p.m.